



PSI licensure:certification
3210 E Tropicana
Las Vegas, NV 89121
www.psiexams.com

*Before paying for
your examination registration,
be sure you understand
the contents of this bulletin.
Please retain and use it as a reference
when contacting PSI.*

LICENSING INFORMATION BULLETIN

IOWA REAL ESTATE APPRAISER

200 E Grand, Suite 350
Des Moines, Iowa 50309
(515) 725-9021
<https://plb.iowa.gov/>

Please refer to our website to check for the most updated information at www.psiexams.com

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PSI PHONE DIRECTORY

FOR . . .

Express Registration and Scheduling Appointment (24 hours)

FAX Registration (24 hours)

PSI Customer Service (Mon - Fri, 6:30 a.m. - 7:00 p.m. Central Time)

Requests for Information Bulletins and Registration Forms (24 hours)

Questions About Application for License

CALL . . .

800-733-9267

702-932-2666

800-733-9267

800-733-9267 or www.psiexams.com

Iowa Real Estate Appraiser Examining Board

515-725-9021

<https://plb.iowa.gov/>

Fee Schedule

Certified General Appraiser Examination	\$145
Certified Residential Appraiser Examination	\$145

Iowa Examination Procedure Checklist

Before registering for an examination, make sure that you have reviewed the following checklist.

Become eligible to take the examination(s):

- Obtain the application from the Iowa Real Estate Appraiser Examining Board (see next page).
- Complete the information requested, sign and date the application and return to the Board. Payment of application fee may be made by check or money order, payable to the State of Iowa (or by VISA or Mastercard).
- If your application is approved, you will be notified in writing by the Board. **NO TELEPHONE APPROVALS.**
 - Note: You may ONLY register for and take the classification of examination that you have been deemed eligible to take by the Board.

Prepare for your examination(s):

- Use the examination content outline provided in this bulletin as the basis of your study.

Register for your examination(s):

- Complete the registration form on line, at www.psiexams.com, and send it to PSI via the Internet or;
- Completely fill out the PSI Registration Form (see page 9) and mail or fax to PSI or;
- Call (800) 733-9267 to register.
- Send online _____ (no wait for scheduling the examination date).
- Mailed on _____ (allow 2 weeks for processing before scheduling the examination date).
- Faxed on _____ (allow 4 business days for processing before scheduling the examination date).
- Phoned on _____ (no wait for scheduling the examination date).

Each examination registration expires after 90 days. You MUST take the examination within 90 days of registration.

Schedule your examination(s):

- Once you have paid, you are responsible for calling PSI to schedule an appointment to take the examination at (800) 733-9267.
- Scheduled for:
 - Examination Date: _____
 - Examination Time: _____
 - Examination Center Location: _____
- To change scheduled date, call back by: _____

Bring the following original items to the Examination Center (required):

- Must bring the original authorization letter from the Board.
- Must bring two forms of identification, which bear your signature. One of these must also have your photograph.
 - Your name as shown on the application form must exactly match the name on the photo I.D. used when checking in at the examination site.
- Arrive 30 minutes prior to appointment.

After your examination(s):

- Upon successful completion of the examination you must apply for certification or licensure. Go to <https://plb.iowa.gov/> for certificate application instructions.

EXAMINATIONS BY PSI LICENSURE: CERTIFICATION

The Board has contracted with PSI licensure:certification (PSI) to conduct its examination program. PSI will provide computerized examinations through a network of testing centers.

Following are the National Uniform Licensing and Certification Examinations, developed by the Appraiser Qualifications Board (AOB), as the Licensing Examinations for Appraisers in Iowa offered by PSI:

- Certified Residential Appraiser
- Certified General Appraiser

GUIDELINES FOR LICENSE APPLICATION/QUALIFICATION

How to Obtain an Examination Application

To obtain an Examination Application, go to <https://plb.iowa.gov/> and click on "Real Estate Appraisers", or write to:

IOWA REAL ESTATE APPRAISER EXAMINING BOARD
200 E Grand, Suite 350
Des Moines, Iowa 50309

Questions about applications for licensure should be directed here.

1. Complete the information requested, sign and date the application and return to the Board. Payment of application fee can be made by check or money order, payable to the State of Iowa (or by VISA or Mastercard).
2. If your application is approved, you will be notified in writing by the Board. **NO TELEPHONE APPROVALS.**
3. The Board will also mail you the PSI Candidate Information Bulletin, which contains the examination registration form and instructions for selecting an examination date.

Note: You may ONLY register for and take the classification of examination that you have been deemed eligible to take by the board.

All questions and requests for information about examinations should be directed to PSI.

PSI LICENSURE: CERTIFICATION
3210 E Tropicana
Las Vegas, NV 89121
(800) 733-9267 • Fax (702) 932-2666
www.psiexams.com

DESCRIPTION OF EXAMINATIONS & EXAMINATION CONTENT OUTLINES

Iowa utilizes the National Uniform Licensing and Certification Examinations which are developed by the Appraiser Qualifications Board (AOB). For further information or to express concerns about the examination content, please contact:

The Appraiser Qualifications Board
C/O The Appraisal Foundation
1155 15th Street, NW, Suite 1111
Washington, DC 20005
www.appraisalfoundation.org
Telephone: 202-347-7722
Fax: 202-347-7727

Examination Summary Table

Examination	Number of Scored Questions	Number of Non-Scored Questions	Passing Scaled Score	Time Allowed
Certified Residential Appraiser (CR)	110	15	75	4 hours
Certified General Appraiser (CG)	110	15	75	6 hours

In addition to the number of scored examination items specified, fifteen non-scored questions will be administered to candidates during the examinations. The administration of such non-scored questions is essential in developing future licensing examinations.

National Uniform and Certification Examination Content Outlines

The examination content outlines have been prepared by the AOB. Use the outline as a guide for pre-examination review course material. The outlines list the content domains and sub-domains that are on the examination and the number of questions for each domain. Do not schedule your examination until you are familiar with the topics in the outline.

AOB EXAMINATION CONTENT OUTLINES	CG	CR
1. Real estate market	22	22
Types of influences on real estate value	3	3
Agents of production		
Factors of value (e.g. desire, utility, scarcity, EPP)		
Forces on value (e.g. social, economic, gov., environmental)		
Principles of real estate		
Types of government power	2	2
Police power		
Eminent domain		
Escheat		
Taxation		
Types of real estate value	3	3

Value in use		
Market value		
Going concern		
Investment value		
Ad valorem / assessed		
Liquidation / disposition		
Insurable value		
Cost vs. Price vs. Value		
Date of value premise	2	2
Retrospective		
Current		
Prospective		
Market analysis	3	3
Market delineation (e.g. neighborhood, linkages)		
Market conditions (e.g. supply/demand, absorption)		
Types of market analysis		
Investment analysis	3	3
Mortgage calculations		
Financial calculations (e.g. net present value)		
Tests of highest and best use	2	2
Legally-allowable		
Physically-possible		
Financially-feasible		
Maximally-productive		
Analysis of highest and best use	4	4
As improved		
As vacant		
2. Property description	12	13
Description of land or site	3	3
Physical and functional description		
Legal description		
Metes and bounds		
Government survey		
Lot and block		
Description of improvements and building components	2	3
Physical and functional description		
Personal property items vs. fixtures		
Legal interest	3	3
Fee simple		
Leased fee		
Leasehold		
Life estate and remainders		
Partial / fractional interest (e.g. condominiums, co-ops)		
Types of ownership and legal documents (e.g. joint tenancy)		
Rights to use	2	2
Public restrictions		
Private restrictions		
Property taxation	2	2
3. Land or site valuation	4	4
Land or site valuation methods	4	4
Allocation		
Extraction		
Residual		
Subdivision		
Sales comparison (e.g. paired sales)		
Ground rent capitalization (CG ONLY)		
4. Sales comparison approach	16	24
Identification of comparable sales	3	4
Units of comparison	3	4
Elements of comparison	3	4
Property rights		

Financing		
Condition of sale		
Expenditures immediately upon sale		
Market conditions		
Location		
Physical characteristics		
Economic characteristics		
Use / legal		
Non-realty components of value		
Quantitative adjustments	2	5
Paired data		
Statistical methods (e.g. linear regression, graphic analysis)		
Cost analysis		
Income capitalization		
Qualitative adjustments	2	4
Trend analysis		
Ranking analysis / bracketing		
Relative comparison analysis		
Interviews with market participants		
Reconciliation to indicated value by the sales comparison approach	3	3
5. Cost approach	14	16
Sources of cost information	2	2
Cost manuals and services		
Actual costs		
Market-extracted		
Cost components	2	1
Direct		
Indirect		
Entrepreneurial incentive and profit		
Reproduction vs. replacement cost		
Depreciation	3	6
Physical deterioration	1	2
Physical curable		
Physical incurable short-lived		
Physical incurable long-lived		
Functional obsolescence	1	2
Curable		
Incurable		
External obsolescence	1	2
Locational		
Economic		
Methods of estimating depreciation	5	5
Age-life and modified age-life		
Breakdown		
Market extraction		
Reconciliation to indicated value by the cost approach	2	2
6. Income approach	22	11
Sources of income generation	2	2
Rent and leases		
Reimbursements		
Other		
Occupancy / vacancy analysis	2	1
Expenses	2	2
Fixed		
Variable		
Replacement allowance / reserves		
Capital expenses vs. ordinary expenses		
Capitalization	10	4
Direct capitalization	4	3
Multipliers		
Overall rates (e.g. equity rates)		
Reconstruction of operating statement (e.g. NOI, EGI, ratios)		

Derivation of capitalization rates	2	1
Band of investment		
Market-extracted		
Yield capitalization (CG ONLY)	4	0
Discounted cash flow		
Property models		
Yield rates		
Estimation of value using income approach	4	1
Using direct capitalization	2	1
Fee simple		
Leased fee		
Leasehold		
Using yield capitalization (CG ONLY)	2	0
Fee simple		
Leased fee		
Leasehold		
Reconciliation to indicated value by the income approach	2	1
7. Reconciliation of value indications	2	2
Reconciliation of approaches to value	2	2
8. Uniform standards of prof. appr. practice	18	18
Definitions and preamble	2	2
Ethics rule	2	2
Record keeping rule	2	2
Competency rule	2	2
Scope of work rule	2	2
Jurisdictional exception rule	1	1
Standard 1	2	2
Standard 2	2	2
Standard 3	1	1
Statements on appraisal standards	2	2

SAMPLE QUESTIONS

The following questions are offered as examples of the types of questions you will be asked during the course of the examination. The examples do not represent the full range of content or difficulty levels found in the actual examinations. They are intended to familiarize you with the types of questions you can expect to find in the examinations. The answer key is found at the end of the sample questions.

- The subject property is a 10,000-sf office building encumbered by a full-service lease with a contract base rent of \$1.25 per square foot monthly. Stabilized vacancy/credit loss allowance for similar properties within the market area is 7% of PGI. The operating expense ratio for similar properties is 30% of EGI, plus reserves for replacement of \$0.15 per square foot. What is the projected net operating income?
 - \$93,000
 - \$94,500
 - \$96,150
 - \$97,650
- The subject assignment is to appraise a vintage house built in 1880 using the cost approach. The house has metal stamped ceilings, lath, and plaster walls, which are items not easily available in today's construction. The estimated replacement cost using modern materials is \$120 per square foot. Contractors charge \$15 more per square foot to work on older houses. The estimated

reproduction cost is \$185 per square foot. What is the estimated loss in utility?

- \$15 per square foot
 - \$33 per square foot
 - \$65 per square foot
 - \$80 per square foot
- The occupants of a dwelling have been granted a life estate by their daughter. What interest does the daughter hold in the property?
 - Life tenant
 - Remainder
 - Trustee
 - Trustor
 - A client requires the cost approach be completed for a warehouse located in an industrial park. There are no vacant land comparables in the market area. There are three sales of commercial buildings in the industrial park with similar lots that the appraiser has researched extensively. The appraiser found the following information:

Sale 1 sold for \$1,750,000. The buyer allocated 20% of the value to the site and 80% to the value of the structure.

Sale 2 sold for \$1,000,000. The buyer was not available for verification, but the seller was available. The seller had just built the structure after holding the lot for 10 years as an investment property. The seller paid \$100,000 for the lot and had earned 25% straight line annual return on his investment over the cost of the structure and its entrepreneurial profit.

Sale 3 sold for \$3,500,000. The buyer estimated that 90% of what he paid was for the structure.

What is the indicated value of the lot using the allocation approach?

- \$125,000
 - \$135,000
 - \$350,000
 - \$500,000
- A homeowner purchased two adjacent lots in a tract subdivision 20 years ago and built a single-unit dwelling entirely on one lot, utilizing the second lot as a side yard. The homeowner has decided to build a smaller home on the vacant side lot and retain the existing home as a rental. What term applies to the second yard?
 - Excess land
 - Surplus land
 - Underutilized site
 - Vacant site
 - While working on an appraisal of a residential property in a new home subdivision, the appraiser finds that the builders have a total of 100 home sites currently offered for sale. In measuring market demand, the appraiser notes that all of the builders combined are currently averaging two new sales contracts per month, and are expecting to sell 24 dwellings within the next year. What

conclusion can be drawn with regard to the 100 available home sites and a market period of the next 12 months?

- A. The market is in a condition of supply and demand
- B. The market is in a condition of balance
- C. The market is in a condition of undersupply
- D. The market is in a condition of oversupply

ANSWERS: 1 = C, 2 = C, 3 = B, 4 = C, 5 = A, 6 = D

REGISTRATION & SCHEDULING PROCEDURES

ATTENTION: REGISTRATION FEES ARE NOT REFUNDABLE.

Internet Registration

The Examination Registration Form is available at PSI's website, www.psiexams.com. You may register and schedule for an examination via the Internet 24 hours a day.

1. Complete the registration form on line and send it to PSI via the Internet.
2. Upon completion of the online registration form, you will be given the available dates for scheduling your examination.

Standard Mail Registration

1. Complete the Examination Registration Form. Return the form with your appropriate fee. Payment can be made by money order, company check, cashier's check, or credit card (VISA, MasterCard, American Express or Discover). **Cash or personal checks are NOT accepted.** Because mail delivery can take four to eight days, you should register about two weeks before you want to take the exam. Checks should be mailed to PSI.
2. Each exam registration expires after 90 days. There are no refunds.
3. If your application or fees are not correct, we will return them to you immediately with instructions on correct application procedures.
4. Schedule your exam by calling (800) 733-9267 24 hours a day.

Telephone Registration (800) 733-9267

For Telephone Registration, you will need a valid VISA or MasterCard.

1. Complete the Examination Registration Form, including your credit card number and expiration date, so that you will be prepared with all of the information needed to register by telephone. If you wish to schedule your exam during the same call, be prepared with the location and appointment date and time you prefer. Have your personal appointment calendar handy in case your first choice is not available.
2. Call (800) 733-9267 and use the automated registration system. To speak to a registrar, call Monday through Friday, between 6:30 am and 7:00 pm and Saturday, between 10:00 am and 4:00 pm, Central Time.

Fax Registration

For Fax Registration, you will need a credit card (VISA, MasterCard, American Express or Discover).

1. Complete the Examination Registration Form, including your credit card number and expiration date.
2. Please allow 4 business days to process your registration. After 4 business days, you may call PSI to schedule the examination(s), (800) 733-9267.

Social Security Number Confidentiality

PSI will use your Social Security Number only as an identification number in maintaining your records and reporting your examination scores to the Iowa Real Estate Appraiser Examining Board. A federal law requires state agencies to collect and record the Social Security numbers of all licensees of the professions licensed by the state. If you elect not to disclose your Social Security number to PSI, please enclose a separate letter explaining this with your examination registration form. However, you **MUST** provide it to the Iowa Real Estate Appraiser Examining Board in order to be licensed.

Special Testing Arrangements

All examination centers are equipped to provide access in accordance with the Americans with Disabilities Act (ADA) of 1990, and every reasonable accommodation will be made in meeting a candidate's needs. Applicants with disabilities or those who would otherwise have difficulty taking the examination must fill out the form at the end of this Candidate Information Bulletin and fax to PSI (702) 932-2666. This form also includes out-of-state testing requests.

Registration Expiration

After registering for an examination, you must take that exam within 90 days or forfeit the registration fee. Your Registration Confirmation Notice will contain your expiration date. If you fail to take an exam during the 90 days, you will need to re-apply and pay another registration fee. **NOTE: You must TAKE the exam within 90 days and not just schedule for one. If you have not scheduled an exam by the 80th day, you will run the risk of not being able to take the exam by the 90th day due to weekends, holidays, or non-testing days. The 90-day period is intended to accommodate emergencies that may arise soon after registering for an exam. It is advisable that you schedule your appointment soon after receiving your confirmation notice.**

Scheduling an Appointment

You are responsible for making an appointment to take the examination. PSI will make every effort to schedule the examination center location and time that is most convenient for you.

Canceling an Appointment

You may cancel and reschedule an appointment with no penalty, if your cancellation notice is received 2 days before the scheduled examination date. (For example, for a Monday appointment, the cancellation notice would need to be received on the previous Saturday.)

Note: A voice mail message is not an acceptable form of cancellation. Please use the internet, automated

telephone system, or call PSI and speak to a Customer Service Representative.

Scheduling a Re-Examination

It is not possible to make a new examination appointment on the same day you have taken an examination; this is due to processing and reporting scores. A candidate who tests unsuccessfully on a Wednesday can call the next day, Thursday, and retest as soon as Friday, depending upon space availability. You may access a registration form at www.psiexams.com. You may also call PSI at (800) 733-9267. Please note that you may also use the automated system, using a touch-tone phone, 24 hours a day to schedule or reschedule an examination.

Missed Appointment or Late Cancellation

Your registration will be invalid, and you will not be able to take the examination if you:

- cancel your appointment with less than 2 days' notice; or
- do not appear for appointment; or
- arrive too late to begin your examination without disrupting the center's schedule (usually more than 15 minutes late); or
- do not present proper identification and original authorization letter when you arrive for the examination (see "Required Identification"); or
- do not schedule and take your examination prior to the last business day of the 90-day registration expiration period.

Emergency Examination Center Closing

In the event that severe weather or another emergency forces the closure of an examination center on a scheduled examination date, your examination will be rescheduled. You will be contacted in this situation; however, you may check the status of your examination schedule by calling (800) 733-9267. Every effort will be made to reschedule your examination at a convenient time as soon as possible. You may also check our website at www.psiexams.com.

EXAMINATION CENTER LOCATIONS

The three Iowa examination center locations are located in Council Bluffs, West Des Moines, and Cedar Rapids. Driving instructions are provided below, but it is advisable that you refer to a map when trying to get to your examination center.

Council Bluffs:

1705 McPherson, Suite 300
Council Bluffs, IA 51503

From I-80, exit Madison Avenue/Mall of the Bluffs and proceed north toward the Mall. Turn right on Bennett Avenue and proceed approximately 1 mile until it ends at McPherson. Turn right into the driveway.

West Des Moines:

1001 Office Park Road, Suite 315
West Des Moines, IA 50265

From I-235, exit 8th St/73rd Street and proceed south. Turn right on Office Park Road. Turn right into the driveway.

Cedar Rapids/Iowa City Area:

Erbs Business Center
4935 Bowling Street SW, #203
Cedar Rapids, IA 52404

From I-380, take US 30 east and exit the first exit Bowling Street/Kirkwood Boulevard. Proceed north on Bowling Street approximately ¼ mile. Turn right into the Erbs business center driveway. The examination center is in the southern annex, to the right.

REPORTING TO THE EXAMINATION CENTER

On the day of your scheduled examination, you should arrive at least 30 minutes before your appointment. This extra time is for sign-in and identification and familiarizing you with the test process. **If you arrive late, you may not be admitted to the examination center and you will forfeit your registration fee.**

Required Identification

- ◆ You must bring the original authorization letter from the Board.
- ◆ You must provide 2 forms of identification.
 - One must be a VALID form of government issued identification (driver's license, state ID, passport, military ID), which bears your signature and has your photograph.
 - The second ID must have your signature and preprinted legal name. All identification provided must match the name on the Examination Registration Form and your Registration Confirmation Notice.

If you cannot provide the required identification, you must call (800) 733-9267 at least 3 weeks prior to your scheduled appointment to arrange a way to meet this security requirement. Failure to provide all of the required identification at the time of the examination without notifying PSI is considered a missed appointment, and you will not be able to take the examination.

Security Procedures

The following security procedures will apply during the examination:

- No notes or books will be allowed.
- No eating, drinking, or smoking are allowed in the examination center.
- Copying or communicating examination content is a violation of security regulations. Either one may result in the disqualification of examination results and may lead to legal action under copyright laws.
- Candidates will not be permitted to use any calculator that is alpha programmable. In addition, as stipulated by the AQB, each candidate is required to bring the **written instructional manual** that was provided with the programmable calculator when purchased by the candidate or instructions downloaded from the manufacturer's website so that the test center proctor can ensure that all numeric programs previously stored in the calculator are cleared before the candidate is permitted to use the calculator during the examination. If you do NOT bring these instructions, you will not be



permitted to use the calculator. Moreover, all programmable calculators must be cleared upon conclusion of the examination by the test center proctor to prohibit potential security breaches. **Note:** Candidates need to bring their own financial calculator. One is not available at the test center. Candidates may not share a calculator during the exam.

SCORE REPORTING

In order to pass the examination, you must achieve a minimum scaled score of 75. You will receive your score report immediately following the completion of the examination.

Candidates passing the examination will receive ONLY a score indication of PASS. Passing numeric scores are not available. Candidates who do not pass will receive an individual score for each of the major sections in the examination outline. Candidates should use this information to assist them in studying for the re-examination.

Scaled scores can range from 0 to 110, with 75 and above representing passing. Scores are reported to candidates as scaled scores. The scaled scores are computed from raw scores. Raw scores, or percentage scores, are the actual number of questions answered correctly. Raw scores are mathematically converted to scaled scores to maintain a consistency in the meaning of scores, regardless of when the examination was taken. Examinations change over time. Each examination may vary in difficulty with one examination easier or more difficult than other examinations. However, when converting raw scores to scaled scores, it should not make a difference whether candidates take an easier or more difficult examination. With the mathematical adjustment, the scaled score accounts for differences by adjusting the scores up or down depending on the difficulty of examinations. When these adjustments are made, the effect is to produce an unbiased and constant passing standard that does not change from one examination to another. A scaled score is not a percentage score, but simply a transformation of a raw score to report comparable results when examinations vary in difficulty.

Duplicate Score Report

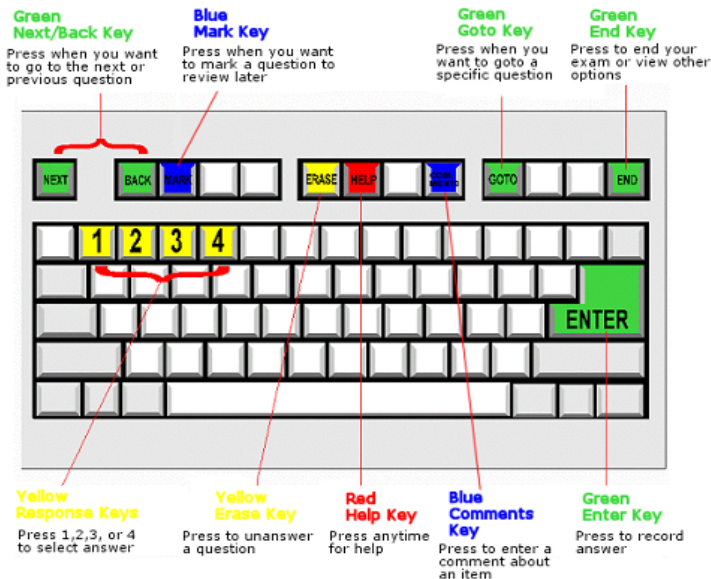
You may request a duplicate score report after your examination by emailing scorereport@psionline.com or by calling 800-733-9267.

LICENSE APPLICATION INSTRUCTIONS

Upon successful completion of the examination you must apply for certification or licensure. Go to <https://plb.iowa.gov/> for license and certificate application instructions.

TAKING THE EXAMINATION BY COMPUTER

Taking the PSI real estate examination by computer is simple. You do not need any computer experience or typing skills. You will use fewer keys than you use on a touch-tone telephone. All response keys are colored and have prominent characters. You may also use the mouse.



Tutorial

Before you start your examination, an introductory tutorial to the computer and keyboard is provided on screen. The time you spend on this tutorial (up to 15 minutes) will NOT count as part of your exam time. Sample questions are included as part of the tutorial so that you may practice using the keys, answering questions, and reviewing your answers.

One question appears on the screen at a time. During the examination, minutes remaining will be displayed at the bottom of the screen and updated as you record your answers.

Examination

A sample question display follows. During the examination, you would press 1, 2, 3, or 4 to select your answer or press "MARK" to mark it for later review. You would then press ENTER to record your answer and move on to the next question. You can change your answer as often as you like before pressing ENTER.



SPECIAL ARRANGEMENT REQUEST FORM OR OUT-OF-STATE TESTING REQUEST

All examination centers are equipped to provide access in accordance with the Americans with Disabilities Act (ADA) of 1990. Applicants with disabilities or those who would otherwise have difficulty taking the examination may request special examination arrangements.

Candidates who wish to request special arrangements because of a disability should fax this form and supporting documentation to PSI at (702) 932-2666.

Requirements for special arrangement requests:

You are required to submit documentation from the medical authority or learning institution that rendered a diagnosis. Verification must be submitted to PSI on the letterhead stationery of the authority or specialist and include the following:

- Description of the disability and limitations related to testing
- Recommended accommodation/modification
- Name, title and telephone number of the medical authority or specialist
- Original signature of the medical authority or specialist

Date: _____

SS#: _____

Legal Name: _____

Last Name	First Name
-----------	------------

Address: _____

Street	City, State, Zip Code
--------	-----------------------

Telephone: (_____) _____ - _____ (_____) _____ - _____

Home	Work
------	------

Email Address: _____

Check any special arrangements you require (requests must concur with documentation submitted):

- | | |
|--|--|
| <input type="checkbox"/> Reader (as accommodation for visual impairment or learning disability) | <input type="checkbox"/> Extended Time
(Additional time requested: _____) |
| <input type="checkbox"/> Large-Print written examination | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Out-of-State Testing Request (this request does not require additional documentation) | _____ |

Site requested: _____

- Complete and fax this form, along with supporting documentation, to (702) 932-2666.
- After 4 business days, please call (702) 939-6750 and leave a voice message.
- PSI Special Accommodations will call you back to schedule the examination within 48 hours.

DO NOT SCHEDULE YOUR EXAMINATION UNTIL THIS DOCUMENTATION HAS BEEN RECEIVED AND PROCESSED BY PSI SPECIAL ACCOMMODATIONS.

PSI licensure:certification
3210 E Tropicana
Las Vegas, NV 89121